

EXCHANGE PROGRAM APPLICATION GUIDE FOR FALL 2026



KANDA UNIVERSITY OF INTERNATIONAL STUDIES (KUIS)

Global Engagement and Partnership Division

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Website (jpn): <https://www.kandagaigo.ac.jp/kuis/main/department/bekka/>

Website (eng): <https://www.kandagaigo.ac.jp/kuis/english/students/bekka/>

KUIS offers the exchange program and fee-paying program.

• Exchange

It is a program based on the exchange agreements between the partner universities and KUIS. Exchange students attending the program will **not** be charged the admission and tuition fees.

(Refer to “**13. Tuition Fees and Miscellaneous Expenses**”)

Only exchange students who are nominated from the partner universities are able to apply for the program.

*The courses and curriculum are the same as of the Fee-Paying program.

• Fee-Paying

This program is designed for students from partner universities who have a strong interest in Japan and wish to study at KUIS outside of the exchange agreements or over the exchange quota.

The Fee-Paying students will be charged the admission and tuition fees.

(Refer to “**13. Tuition Fees and Miscellaneous Expenses**”)

Only the Fee-Paying students who are nominated from the partner universities are able to apply for the program.

*The courses and curriculum are the same as of the exchange program.

1. Program Outline

Program 1: Japanese Language and Culture Program

- The first and foremost aim of our program is to foster students' language acquisition and ability to communicate with many types of Japanese speakers in a variety of interactive situations. Japanese speakers are invited to join the classes so that students can use their language skills they have acquired to communicate with them. Students are expected to work autonomously and manage their own study schedule. The coursework of the program includes class lessons, homework, project work, and daily quizzes whereby students' Japanese language proficiency is expected to improve significantly through the program.

- Students who meet the Japanese language proficiency requirements may enroll in undergraduate courses taught in Japanese. A wide range of subjects is available, including linguistics, interpreting and translation, area studies, communication, business, and international relations. These courses are taken alongside regular students, primarily Japanese nationals.

- Students who meet the English language proficiency requirements may also take undergraduate courses taught in English, together with regular students, primarily Japanese nationals.

Program 2: Undergraduate Courses in English

-In this program, students take the English-taught courses from the faculty of Foreign Languages or the faculty of Global Liberal Arts. Students can choose courses such as the Japan studies, U.S., British, and Oceania studies or linguistics. Especially, KUIS is very rich in the Japan studies, and students can deepen the knowledge.

-There are not any requirements about the Japanese language, but, students who have never studied Japanese have to take the Japanese for Daily Living course (two class hours per a week) and students who have studied Japanese ever can take up to 2 elective courses of *Ryugakusei Bekka*.

Program Selection

Applicants must choose a program at the time of application.

[Students staying for one semester]

– Program 1 or Program 2

[Students staying for two semesters]

– Program 1 (1st semester) → Program 1 (2nd semester)

– Program 1 (1st semester) → Program 2 (2nd semester)

*It is not possible to take Program 2 in the first semester and then switch to Program 1 in the second semester.

*Program 2 cannot be taken for two consecutive semesters.

	Program 1: Japanese Language and Culture Program	Program 2: Undergraduate Courses in English
Participants	Exchange / Fee-paying (only from partner universities)	Exchange / Fee-paying (only from partner universities)
Period	1 or 2 semesters	One semester *Program 1 participants can choose Program 2 in their second semester.
Language Requirement	<p><u>Japanese Language and Culture Program Courses</u> None. However, students are expected to have mastered hiragana, katakana, basic vocabulary, kanji, and expressions. Japanese proficiency equivalent to JLPT N5 or higher is desirable.</p> <p><u>Undergraduate Courses Taught in Japanese</u></p> <ul style="list-style-type: none"> ▪ JLPT N1 and Japanese Level 6 (submission of certification required) ▪ Japanese Level 7 <p><u>Undergraduate Courses Taught in English (no certification required)</u></p> <ul style="list-style-type: none"> ▪ TOEIC L&R 600 ▪ TOEFL iBT 54 ▪ TOEFL PBT 480 ▪ IELTS 4.5 	<p><u>Undergraduate Courses Taught in Japanese</u></p> <ul style="list-style-type: none"> ▪ None <p><u>Undergraduate Courses Taught in English (no certification required)</u></p> <ul style="list-style-type: none"> ▪ TOEIC L&R 600 ▪ TOEFL iBT 54 ▪ TOEFL PBT 480 ▪ IELTS 4.5
Course Load	<p>[Japanese Levels 1 to 6] <u>Japanese Language and Culture Courses (required)</u> 6 classes per week <u>Japanese Language and Culture Courses (elective) or Undergraduate Courses</u> at least 1 class per week</p> <p>[Japanese Level 7] <u>Japanese Language and Culture Courses (required)</u> 3 classes per week <u>Japanese Language and Culture Courses (elective) or Undergraduate Courses</u> at least 4 classes per week</p> <p>[Japanese Level 8] <u>Japanese Language and Culture Courses (elective) or Undergraduate Courses</u> at least 7 classes per week</p> <p>*Minimum total number of classes: 7 classes per week</p> <p>[Maximum Credit Load] 20 credits</p>	<p>[For Novice Japanese Learners] <u>Undergraduate courses taught in English</u> 5 or more classes per week <u>Japanese for Daily Living</u> 2 classes per week</p> <p>[For Students with Prior Japanese Study] <u>Undergraduate courses taught in English</u> 5 to 7 or more classes per week <u>Elective Japanese courses in the Japanese Language Program</u> 0 to 2 classes per week</p> <p>*Minimum total number of classes: 7 classes per week</p> <p>[Maximum Credit Load] 20 credits</p>
Curriculum and Course Descriptions	See the overview of the program and courses through the webpage below. https://sites.google.com/kuis.ac.jp/intlstu/home-eng/en-exchange/en-exoutline	See the overview of the program and courses through the webpage below. https://sites.google.com/kuis.ac.jp/intlstu/home-eng/en-exchange/en-exoutline

2. Eligibility

- Application is open only to international students from the partner institutions.
- Applicants must be nominated by their home institutions.
- Applicants must have completed at least 12 years of formal schooling. If not, applicants must be 18 years old or older at the start of the exchange program and have passed an examination which proves that applicants have attained the same or higher academic level as 12 years of formal schooling.
- Applicants from partner institutions must not graduate from their home institution while they are enrolled in the exchange program.
- Applicants must have completed at least one year of study at their home institution by the time of studying at KUIS.

N.B.

- **Students must notify KUIS prior to a nomination when they:**
 - have a history of having an application for a Certificate of Eligibility (COE) rejected,
 - have a Japanese nationality (including double nationality) and/or whose mother language is Japanese, or
 - have studied abroad at a Japanese university (including universities other than KUIS).
- **Students who withdrew from a previous semester are not considered “postponed” and must be nominated for this semester again.**

3. Basic Requirements

GPA Requirement

None unless stated in the agreement. Home university’s nomination is required.

The home institution must certify that the applicant is of excellent character and academic performance.

Language Requirement

Refer to “1. Program Outline”.

4. Schedule 2026 (Detailed schedule will be announced later)

Fall 2026	Designated Date of Arrival / Dormitory/Apartment move-in	Late August, 2026
	Orientation Period / Course Registration	Early September, 2026
	Class Period	September 16, 2026 to January 25, 2027
	Dormitory/Apartment Move-out Date	January 29, 2027

Spring 2027	Orientation Period / Course Registration	Early April, 2027
	Class Period	Mid-April to late July, 2027
	Dormitory Move-out Date	Late July, 2027

5. Application Steps

The following are the periods of each enrollment step. Please review the whole process before you apply.

Please note that this is a standard timeline and is subject to change.

Please check the updated information on the application webpage for detailed deadlines etc.

<https://sites.google.com/kuis.ac.jp/intlstu/home-eng/en-exchange>

	Fall 2026
STEP 1: Online Nomination	2 – 27 February, 2026
STEP 2: Application & Uploading Required Documents	2– 20 March, 2026
Housing Application	May, 2026
Visa Application and Other Procedures	July, 2026
Designated Arrival Day in Japan (You must arrive on a designated day)	Late August, 2026

*The schedule is subject to change.

6. Application Process

Applicants must be studying at one of our partner institutions and nominated by their home institutions by the deadline for nomination. Please consult with the department handling exchange programs at your home institution about your institution's screening and nomination procedures. Self-nomination or an application without a nomination is invalid.

【Step 1: Nomination by Home Institution】 *This is for the coordinators of each partner institution

Nomination Period: 2 – 27 February, 2026

Please contact us to confirm the number of students you can send prior to your nomination. Only the agreed number of students can be accepted.

https://sites.google.com/kuis.ac.jp/intlstu/home-eng/en-exchange/Fall_2026

【Step 2: Application & Uploading Required Documents by Nominated Students】

* Step2 are for the nominated student

Application Period: 2 – 20 March, 2026

After the nomination period, an email with their application number and the application process will be sent to each student. Nominated students will be requested to make an application within the Application Period.

Download link to the necessary documents and submission form will be sent to the nominated students.

Upload the documents below.

Change the file name of each file to "Application#_Name". (e.g. "15_Taro_Kanda.pdf")

	Document	Data format	Notes
1	Scanned copy of Certificate of Result and Score of Japanese-Language Proficiency Test (JLPT)	PDF (.pdf)	Submit the certificate of Japanese Language Proficiency Test (JLPT) with the score if you have taken the test (Regardless of "pass" or "fail"). *Applicants who have N1 of JLPT are eligible to take undergraduate courses of Faculty of Foreign Languages at KUIS.

2	Scanned copy of the applicant's passport	PDF (.pdf)	Combine both a) and b) into ONE pdf file a) Bio-data page (name and picture page) b) All of the stamped page of arrival in and departure from Japan (if you have visited Japan before)
3	Applicant's face picture data	JPEG (.jpg)	Submit your face picture data. - Photo of only the applicant - Front-facing, no hats, no shadow - No expression and no visible teeth. - No modified. - Dimensions of the face are from the top of the head [including the hair] to the tip of the chin - Plain background (no shadows) - Clear, high resolution (no blur) - Taken within 3 months of submission - Less than 50KB - With regards to the standards for a photo, please refer to the following webpage: https://www.moj.go.jp/isa/applications/status/photo_info_00002.html
4	Letter of Financial Support	PDF (.pdf)	Download the form, fill it in, and submit the scanned copy. Must be signed by the financial supporter (yourself/family/other).
5	Proof of Financial Resources (must be original in English)	PDF (.pdf)	<p>Proof of Financial Resources</p> <p>A certificate or multiple certificates of your financial resources must be submitted.</p> <p>A certificate must be written in Japanese or English. In case, it is not either in Japanese or English, please submit the translation in English as well. It does not have to be an official translation, but it must be an accurate translation.</p> <p>At least one or Multiple Certificate(s) to submit</p> <p>a) If financing yourself: An official bank balance certificate of your account. b) If someone other than yourself (e.g., parents) supports your expenses: An official bank balance certificate of the supporter's account. c) If the scholarship covers your expenses: An official certificate of the scholarship.</p> <p>Before submitting, please make sure the total amount on the certificate is more than the following amount:</p> <p>Required amount 〈Exchange student〉 1 semester: JPY 500,000.- or above 2 semesters: JPY 1,100,000.- or above</p> <p>〈Fee-paying student〉 1 semester: JPY 1,000,000.- or above 2 semesters: JPY 2,000,000.- or above</p> <p>Details of the certificate</p> <ul style="list-style-type: none"> • A certificate in other languages than Japanese or English needs to be translated into English. • It does not have to be in Japanese yen. • Only an official certificate issued by a bank is acceptable. • A certificate must show the name of the account holder, the name of the bank, the account balance, and the date. <p>A Certificate of the scholarship must show the student's name, the name of the organization, the amount of the scholarship, duration, and date.</p>

6	Comments about the applicant	PDF (.pdf)	Must be completed by a faculty or staff member who can verify your academic performance well, e.g., your Japanese language teacher.
7	Academic transcript	PDF (.pdf)	Your latest transcript in English, issued by your home institution. Photocopies cannot be accepted.
8	Consent	PDF (.pdf)	Read carefully and understand.
9	TB exam result	PDF (.pdf)	Applicable students only. Refer to the “Pre-Entry Tuberculosis (TB) Screening” below.
10	Additional documents of proof of Financial Resources	PDF (.pdf)	Applicable students only. Refer to the “Additional documents of proof of Financial Resources” below.

[IMPORTANT] The Start of Pre-Entry Tuberculosis (TB) Screening

The Japanese government has launched a “Pre-Entry Tuberculosis (TB) Screening” policy. This system requires nationals of specific countries—the Philippines, Vietnam, Indonesia, Nepal, Myanmar, and China—who intend to stay in Japan for a mid- to long-term period, to submit a Certificate of TB-Free Status as proof that they do not have active tuberculosis. These countries were selected based on the high proportion of foreign-born TB patients diagnosed in Japan who are originally from these regions. (Note: The starting date of the requirement varies by nationality.)

The Certificate of TB-Free Status must be submitted at the time of applying for a Certificate of Eligibility (COE), which is required to obtain a visa for entering Japan. Please be advised that if an eligible individual fails to submit this certificate without a reasonable justification, the application for the COE will be denied.

(1) Who is Required to Submit the Certificate

- The screening requirement applies to individuals who:
- Hold the nationality of one of the following countries: **the Philippines, Vietnam, Indonesia, Nepal, Myanmar, or China**, and
- Plan to enter and reside in Japan as a mid- to long-term resident.

※Please note that for Indonesia, Myanmar, and China, the starting dates for enforcement have not yet been determined.

(2) Implementation Schedule

Effective Dates for Mandatory Submission of the Certificate of TB-Free Status:

- Philippines and Nepal: For COE applications submitted on or after June 23, 2025
- Vietnam: For COE applications submitted on or after September 1, 2025

※The enforcement dates for Indonesia, Myanmar, and China are still undecided and will be announced by the Ministry of Health, Labour and Welfare as soon as confirmed.

(3) About the Certificate of TB-Free Status

If your COE application is submitted on or after the effective dates mentioned above, you are required to submit a Certificate of TB-Free Status.

This certificate must be issued by a designated medical institution authorized by the Government of Japan in the

respective country.

The certificate is valid for 180 days from the date of the chest X-ray examination.

※For details on the screening procedures and designated medical institutions, please refer to the official website for the Pre-Entry TB Screening below:

https://www.mhlw.go.jp/stf/newpage_39881.html

(4) How to Submit

KUIS will contact applicants from the countries/regions where a TB screening is required and provide instructions.

Document submission deadline: By March 20, 2026.

(5) Important Notes

- Applicants from the designated countries are required to undergo screening and obtain a Certificate of Non-Active Tuberculosis by the application deadline.
- You are responsible for any costs associated with the screening.
- The time and cost required to complete the examination and receive the certificate may vary depending on the medical institution. Please consult the institution directly.
- The certificate is valid for 180 days from the date of the chest X-ray examination.
- Please retain the original copy of the certificate for your own records until its expiration, as you may be asked to present it after entering Japan.
- Kanda University of International Studies is closely monitoring policy updates and may issue additional notifications to relevant individuals as needed.

For further details about the system, please be sure to refer to the official websites below:

Ministry of Foreign Affairs (MOFA): [Japan Pre-Entry Tuberculosis Screening \(JPETS\)](#)

Immigration Services Agency of Japan: [Important Notice on the Implementation of Pre-Entry TB Screening \(for Nationals of the Philippines, Nepal, and Vietnam\)](#)

Ministry of Health, Labour and Welfare (MHLW): [Pre-Entry Tuberculosis Screening - Special Site \(Japanese Only\)](#)

Additional documents of proof of Financial Resources

(1) Who is Required to Submit the Additional Documents

On applying for a Certificate of Eligibility for the status of residence "Student", nationals of countries and regions not listed in the [Table](#) designated by the Immigration Services Agency of Japan must submit the following additional documents.

Country: **Vietnam, Indonesia**, etc.

(2) What to Submit

To ensure a stable and successful study abroad experience in Japan, it is essential to have a well-prepared financial plan. The Immigration Services Agency of Japan places great importance on verifying an applicant's financial resources to prevent situations where students may face difficulties in maintaining their livelihood after entering the country.

Please prepare the originals of all documents listed in 1-4 below.

If the original document is written in a language other than Japanese, such as Indonesian, Vietnamese, or English, please also submit accurate Japanese translations of all documents.

The Immigration Services Agency will examine your application based on the content submitted in Japanese. The

translation does not have to be by a professional, but it must be an accurate Japanese translation. Please prepare the Japanese translation on a separate document. Do not fill it in the original document, and be sure to indicate the followings:

- ① Date of translation
- ② Name of the translator
- ③ Translator's telephone number
- ④ Signature of the translator

	Required document	Content	Remarks
1	Letter of financial support (original)	You are required to submit the Letter of financial support in Japanese. Ask your financial support to sign on it.	Please print out the attached PDF file on A4 size paper and have the financial sponsor hand-sign it.
2	Documents verifying the relationship between the financial sponsor and the student (original)	Either of the following official certificates <ul style="list-style-type: none"> • Certificate such as family registry Page showing the household address and the identities and occupations of all household members <ul style="list-style-type: none"> • Birth certificate to prove the mother-child relationship • Please attach a Japanese translation. 	It must be certified or stated by a government or public institution.
3	Bank statement of financial support (original)	It must be the original bank statement submitted of the financial supporter who signed. The bank balance certificate must be issued from an account held at a bank that is authorized by the government or central bank of the respective country. <ul style="list-style-type: none"> • Please attach a Japanese translation. 	Must be an account in a bank balance certificate be issued from an account held at a bank that is authorized by the government or central bank of the respective country.
4	Documents clarifying the sponsor's financial history for the past year (original)	Either of the following official certificates <ul style="list-style-type: none"> • A copy of the Deposit and Withdrawal Statement or a copy of the bankbook of a savings account for the past year issued by an official institution of "3. Bank statement of financial support" • Income certificate, pay slips or tax payment certificate for the past year • Please attach a Japanese translation. 	
5	Document Explaining the Method of Fund Transfer	Submit a document explaining how you will transfer their funds abroad.	Applicants from countries where international remittance is difficult

*The Immigration Service Agency may determine that your sponsor's resources are insufficient or lack continuity, resulting in not being issued your COE.

(3) How to submit:

KUIS will contact applicants from countries/regions not listed in the [Table](#) and provide instructions.

Document submission deadline: By March 20, 2026.

7. Screening and Results

Incomplete applications or applications that reach KUIS after the deadline will not be accepted. KUIS may require

additional information or documents regarding your application. A screening will be conducted based on the application documents. Results of screening will be sent to each applicant by e-mail. Any inquiries regarding the screening results or the screening criteria cannot be accepted.

KUIS will prepare necessary documents for visa applications for successful candidates, which include some documents from the Immigration Services Agency and therefore may be time-consuming. KUIS will not be responsible for any delays or rejections.

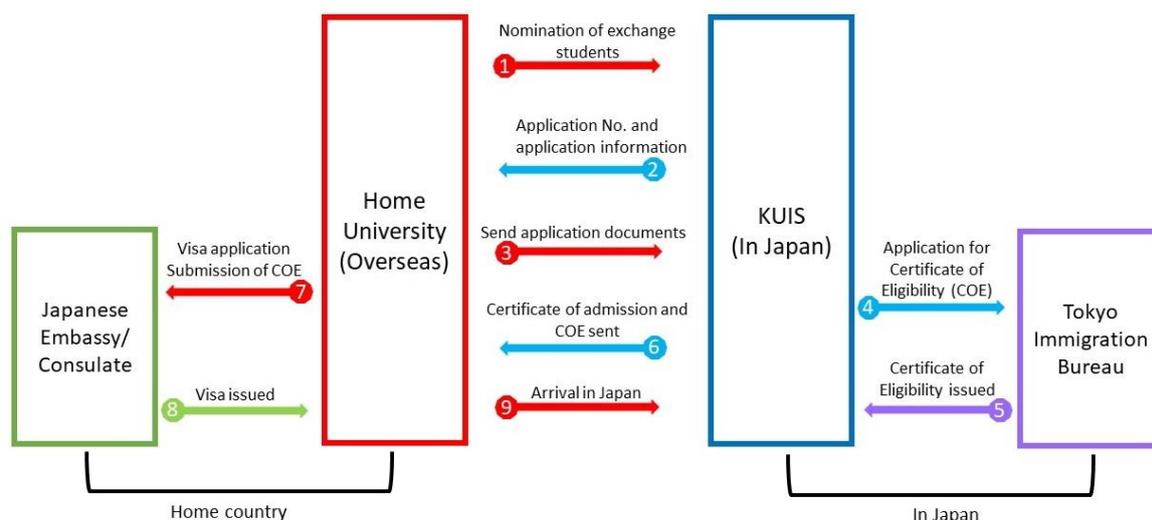
Further procedures for successful candidates will be sent later.

8. Student Visa

Students must enter Japan with a “Student Visa”. Obtaining the visa before traveling to Japan is the student’s responsibility. The Certificate of Eligibility (COE) issued by the Immigration Services Agency is indispensable to obtaining a student visa. KUIS will apply for the COE with documents submitted by applicants on behalf of applicants. Insufficient or, imperfect or fabricated documents may lead to not only a delay but also a rejection by the Agency. Please make sure to submit correct documents and meet the deadline. Moreover, the issuance of COE may delay or the Agency may reject an application for various reasons other than the above. **KUIS will not be responsible for any delays or rejections.**

After being issued, the COE will be sent along with other documents necessary for visa application such as a Certificate of Admission. Upon receipt of the COE, each applicant is required to apply for the Student Visa at a Consulate or Embassy of Japan in his or her residence. Please contact the Consulate / Embassy in advance to confirm what other documents are required for the application. Necessary documents for each nationality are indicated here: https://www.mofa.go.jp/j_info/visit/visa/long/visa6.html

Please refer to the chart below to understand the general procedure from nomination to visa application. More details about Student Visa application will be sent at a later date.



Exchange students are not permitted to change their visa expiration period after completing the application process.

Exchange students are not allowed to change their visa status from a Student Visa to any other visa category.

Upon completion of the exchange program, exchange students are required to depart from Japan in a short period.

9. Attendance Rate / Performance and Advice to Return Home

The Japanese immigration bureau demands international students with a student visa a high rate of attendance and great performances in the courses. After the program starts, if you get poor grades or an attendance rate below 80% and do not improve it, we might contact your home university to notify them of your performance and you might be advised to return home.

10. Early Return

For courses offered by the Japanese Language and Culture Program (Program 1), students are permitted to return to their home country at the end of December (early return) and then join the semester at their home university only when the academic calendar of their home university overlaps with that of Kanda University of International Studies. However, please note that students enrolled in Program 2 are NOT eligible to apply for early return.

For undergraduate courses, early return may be accommodated for some courses; however, many courses cannot allow such arrangements. Therefore, at the time of course registration, please make sure to consult directly with the instructor of each undergraduate course you wish to take and confirm the specific schedule of the course.

The method of evaluation for courses taken under “early return” varies depending on the instructor. Some may administer tests earlier than scheduled, while others may assign reports. Please be assured that students will be evaluated appropriately so that they are not disadvantaged.

Instructions regarding the application procedure for “early return” will be provided separately before your arrival in Japan.

11. Insurance

The following 3 types of insurance are mandatory for all Exchange students at KUIS.

You will be introduced to the details of the insurances during the orientation period.

a) National Health Insurance (NHI)

All international students staying in Japan for more than 3 months are required to enroll in NHI.

NHI covers 70% of the medical expenses at a clinic or hospital for medical treatment (except for cosmetic surgery etc.).

The premium can be paid in cash at a local convenience store. The premium is charged monthly and is expected to be JPY 18,000 per year in total.

b) Inbound Insurance (Liability insurance)

Insurance payments will be made and if a student is legally liable for damages when others are injured or the possessions of others are damaged or if a student receive medical care. It also includes out-of-court settlement negotiation service. The premium will be approx. JPY 10,000 for one semester and approx. 14,000 for two semesters.

c) Private overseas travel insurance

As the above insurances (a, b) do NOT cover the periods of traveling between their home country and Japan or

rescue expenses, having private overseas travel insurance will protect you in the case of serious illness or injury while in Japan. Please purchase overseas travel insurance before departing from your home country. The travel insurance should be a comprehensive package that covers: accidental death, accident disability, death from illness, medical & rescuer's expenses, liability, household goods and personal belongings, repatriation of remains, emergency travel expenses, etc. **You will be required to submit a certificate of insurance.**

In addition to these insurance, students who will apply for the accommodation KUIS provides have to be charged for the housing insurance.

12. Housing

Exchange students can stay in a dormitory or an apartment arranged by KUIS. Applicants will be informed of more details at a later date.

Self-arrangement is available when you confirm and submit the following agreement.

[Agreement regarding a self-arrangement of housing for exchange students](#)

13. Tuition Fees and Miscellaneous Expenses

• **The tuition(waived to exchange students), admission fees, rent and insurance for a semester must be paid by the designated date before the arrival.**

• Payment can be made by credit card, debit card or bank transfer.

• Note that other private expenses, including the air ticket, insurance from home country, food etc. will occur.

Fees Required to be Paid before Arrival

	Fees and expenses	Remark	
Admission fee etc.	Exchange student : waived		
	Fee-Paying student : JPY 50,000	*It will not be charged in the second semester	
Tuition	Exchange student : waived		
	Fee-Paying student : JPY 400,000 / semester	*it will be JPY 800,000 for two semesters	
Rent *Utilities and Wi-Fi included *Subject to change	Dormitory	Spring Approx. JPY 250,000 / semester	+initial fee (approx. ¥70,000)
		Fall Approx. JPY 300,000 / semester	
	Apartments	Spring Approx. JPY 300,000 – 350,000 / semester	+initial fee (approx. ¥100,000-150,000)
		Fall Approx. JPY 350,000 – 400,000 / semester	
Inbound insurance	Approx. JPY 10,000 / semester		
Total	Exchange student: Approx. JPY 320,000 – 550,000 / semester Fee-Paying student : Approx. JPY 770,000 – 1000,000 / semester		
Date	For the fall semester: around May, 2026 For the spring semester: around Dec, 2026 (Details will be announced to the applicants.)		

Living Expenses after Arrival

	Fees and expenses	Remark
Meals and utility charges	Approx. JPY 50,000 / month	*Dormitories and apartments are self-catering
Textbooks	Approx. JPY 20,000 / semester	
National health Insurance	Approx. JPY 20,000 / semester	*Residents in Japan are required to take out by law.

14. Bank Account / Working Part-time

Currently, newly arrived foreigners are rejected to open a bank account in Japan in many cases. Basically, a bank account is required for a part-time job in Japan. Please consider that it is difficult to cover living expenses with a part-time job.

15. Scholarship

KUIS offers a scholarship to the exchange students who pass the screening to support their stay and study in Japan. The details of the application and the selection will be announced before the program starts.

I. Living Support Scholarship

1. Eligibility

- (1) Students enrolled as exchange students at Kanda University of International Studies
- (2) Students belonging to a partner university in the countries/areas listed in the column below
- (3) Students who demonstrate good academic standing both at home university and at Kanda University of International Studies, and are of good character
- (4) Students facing financial difficulties to study in Japan
- (5) Students who have a strong interest in international exchange events conducted by KUIS and who are willing to participate and facilitate the events proactively
- (5) Students who do not receive a scholarship from JASSO, Japan-Taiwan Exchange Association, or any other scholarship offered by KUIS except for the Exchange Activity Scholarship
- (6) Students who fulfill the requirements stipulated separately (such as attendance rate)

Countries and Regions

Indonesia/Vietnam/Thailand/Malaysia/Mexico/Brazil/Argentina/Paraguay

2. Stipend: JPY 30,000 per month

II. Exchange Activity Scholarship

For students who fulfill the eligibility below and passed a selection procedure conducted before the semester starts.

1. Eligibility

- (1) Students enrolled as exchange students at Kanda University of International Studies
- (2) Students whose mother language is one of the languages below which KUIS has a major in
- (3) Students who demonstrate good academic standing both at home university and at Kanda University of International Studies, and are of good character
- (4) Students facing financial difficulties to study in Japan

- (5) Students who have a strong interest in international exchange events conducted by KUIS and who are willing to participate and facilitate the events proactively
- (6) Students who pass the selection process of this activity
- (7) Students who do not receive a scholarship from JASSO, Japan-Taiwan Exchange Association, or any other scholarship offered by KUIS except for the Living Support Scholarship
- (8) Students who can engage in student exchange activity duties managed by Kanda University of International Studies
- (9) Students who fulfill the requirements stipulated separately (such as attendance rate)

Mother language

Chinese/Korean/Indonesian/Vietnamese/Thai/Spanish/Portuguese

2. Stipend: JPY 20,000 per month

16. Health Condition

1. If you have a chronic disease/an injury/a mental disease/a history of a chronic disease/a history of being hospitalized that require medical treatment, make sure to inform us in advance.

In some cases, it may be difficult to have appropriate medical treatment in Japan. Also, please be sure to bring a doctor's medical certificate.

2. If you are taking any medications, please bring sufficient quantities from your home country. Also, be sure to check in advance whether the medication is available in Japan. In many cases, however, you will not be able to obtain the exact same medication in Japan that is prescribed in your home country.

If you regularly take medicine, make sure to bring the sufficient amount from your country.

Please also check it is available in Japan. In many cases, it may be difficult to purchase exactly the same medicine in Japan. In order to bring medicine (especially prescription medicine) into Japan, you may have to make an application in advance.

For details, please visit the Ministry of Health, Labor and Welfare below.

<https://www.mhlw.go.jp/english/policy/health-medical/pharmaceuticals/01.html>

3. If the physical or mental symptom(s) gets worse and KUIS decides that you are not able to live in Japan due to the symptom(s), you must return to your home country immediately.

4. KUIS has counselors available for counseling in Japanese or English.

17. Academic Accommodations

1. For those who need academic accommodations, certain documents along with an official document from the home university must be submitted to international@kanda.kuis.ac.jp to explain the student's academic accommodation circumstances. Students who applies for academic accommodations should send an email to international@kanda.kuis.ac.jp in advance.

Please note that submission of the document will not affect the acceptance but does not mean that any kind of support will be prepared.

Please also note that, depending on the course (Bekka, Undergraduate), the support may be different or may not be available.

2. KUIS may not be able to provide the same level of learning support; the support is in accordance with KUIS's policy.

18. Privacy Policy

In accordance with the guidelines for the protection of personal information set forth by KUIS, all information collected will be used solely for its intended purpose of admissions, arranging student accommodation and administrative uses. In principle, information will not be used for any other purpose. However, students may be informed if KUIS uses such information for PR or other purposes.

19. Inquiry

If you have any questions about application procedures, please contact the person/department in charge at your home institution. Please contact us via the inquiry form below about the items such as COE, Housing, Tuition and Medical and Academic Affairs.

Inquiry Form: <https://forms.gle/wQcgsjLxfCkMuaaP7>